

CALIFORNIA TAHOE CONSERVANCY

PREQUALIFICATION FORM  
FOR APPLICANTS  
FOR RESIDENTIAL UNITS OF USE

**\* Pre-Qualification Forms will be treated on a “First-come, first-served” basis.**

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Please complete, sign and return this form to the Conservancy office at the address listed below.  
Mail or deliver the form to:

California Tahoe Conservancy  
Attn: Land Bank Program  
1061 Third Street  
South Lake Tahoe, CA 96150  
(530) 542-5580 (main line)  
(530) 542-5567 (fax)

**Part 1 - Project Identification**

Please identify the property(ies) to which you would be applying the residential units(s) of use you wish to buy:

Property No. 1: No. of rights: _____ Subdivision: _____ APN: _____ IPES Score (Single-family project): _____ Bailey Classification (Multi-family project): Class: _____ TRPA Plan Area Statement Identification (if known) _____	Property No. 2: No. of rights: _____ Subdivision: _____ APN: _____ IPES Score (Single-family project): _____ Bailey Classification (Multi-family project): Class: _____ TRPA Plan Area Statement Identification (if known) _____
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Property No. 3: No. of rights: _____ Subdivision: _____ APN: _____ IPES Score (Single-family project): _____ Bailey Classification (Multi-family project): Class: _____ TRPA Plan Area Statement Identification (if known) _____	Property No. 4: No. of rights: _____ Subdivision: _____ APN: _____ IPES Score (Single-family project): _____ Bailey Classification (Multi-family project): Class: _____ TRPA Plan Area Statement Identification (if known) _____
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Property No. 5: No. of rights: _____ Subdivision: _____ APN: _____ IPES Score (Single-family project): _____ Bailey Classification (Multi-family project): Class: _____ TRPA Plan Area Statement Identification (if known) _____
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I understand that the amount of residential unit(s) for which I am applying is subject to the review and approval of the Conservancy for conformity with the Conservancy's stated eligibility criteria and other rules and procedures for this sale. I further understand that I am not applying for more than the amount of residential unit(s) needed for the above project(s) and which can be transferred onto the subject property(ies). Buyer shall pay the TRPA transfer fee(s), conversion fee(s), City transfer fee(s) (if applicable), and escrow fee (estimated total for fees will be a minimum of \$1,406.00).

If you have filed for project approval by the Tahoe Regional Planning Agency or City of South Lake Tahoe, please fill in the following:

TRPA Permit or Application No.: \_\_\_\_\_

City Permit or Application No.: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

## **Part 2 - Eligibility Criteria**

- A. Are you prepared to submit the 25% Deposit Fee with a completed Application?  
(City of South Lake Tahoe = \$4,250; El Dorado County = \$5,000;  
Placer County = \$4,250. *Cashier's check payable to First American Title Co.*)  
yes / no (circle one)

B. Are you prepared to pay the TRPA Fee to accompany a filed TRPA permit application within six weeks after opening of escrow?

yes / no (circle one)

C. Are you prepared to submit building plans to the local Building Department and/or TRPA as soon as TRPA issues a conditional permit for transfer of the residential unit(s)?

yes / no (circle one)

D. Do you require transfers of any other rights in order to complete the project?

yes / no (circle one)

If yes, what type(s) of rights?	Land Coverage	yes / no
	Development Right	yes / no

### **Part 3 - Documentation Required**

#### **A. Materials to Submit with this Application:**

- \* Proof of ownership (copy of Grant Deed or other instrument of title)
- \* Copy of Land Capability Verification (if multi-family project)
- \* Copy of TRPA or local government permit application, for a residential project will be needed, either prior to opening escrow (if available) or, at a minimum, prior to closing this escrow.
- \* Acknowledged power of attorney or agency agreement authorizing applicant to contract for the purchase of residential units for the project (where applicable)

#### **B. Identification of Applicant**

Name: _____  Address: _____ _____  Telephone: _____	Relationship of applicant to identified project (check all that apply): Applicant is: _____ the owner of the property _____ agent or attorney-in-fact for owner _____ under contract to purchase the property _____ agent or attorney-in-fact for party with contract to purchase the property
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C. Interest in other rights

I may be interested in purchasing the following other rights from the Conservancy for another project:

- ☐ Commercial Floor Area
- ☐ Residential Development Rights
- ☐ Tourist Accommodation Units
- ☐ Land Coverage Rights (potential/soft/hard coverage)
- ☐ Other

**Applicant's Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

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If there are any questions regarding this form, please contact Amy Cecchetti or Gerry Willmet at the Conservancy, (530) 543-6033 or (530) 543-6042.